

Cornerstone Christian Academy
Notice of Planned Absence Form
2018-2019

Students may use up to 5 days per school year

Core Curriculum Subject: *(Please circle all that apply)*

Reading Language Arts Math Science Social Studies
Art Practical Living

Significant Educational Value of the Trip:

Type of Activities to be Included:

Number of Days Requested: _____

Parent Contract:

I, _____, the parent/guardian of _____, do hereby request that my child be excused from school from _____ to _____ in order to participate in a Planned Absence. My signature below confirms that his/her trip is of significant educational value and I release Cornerstone Christian Academy from educational responsibilities for my child during this time. I understand that my child will be held responsible for completing any missed schoolwork as assigned by his/her teachers(s).

Parent/Guardian Signature

Date

Student Contract:

I, _____, understand that I am responsible for any missed schoolwork during the time that I am away from school for this **Planned Absence**. I agree that I will complete all assignments and turn them in within 2 days of returning to school.

Student Signature

Date

FOR OFFICE USE ONLY

Status of Request: _____ **Approved** _____ **Denied**

Administrator's Signature

Date

Cornerstone Christian Academy

Planned Absence Survey

To Be Completed after You Return

Student's Name: _____

Date(s) of Planned Absence Days: _____

Content Enhanced by Trip:

- Reading
- Math
- Social Studies
- Language Arts
- Fine Arts
- Practical Living

1. List the places you visited while you were on the trip: _____

2. List the life skills used on the trip: _____

3. Where did you stay while on this educational trip? _____

4. How did this trip relate to your current studies? _____

5. Why do you think Planned Absence Days are valuable to parents and students? _____

**THE PLANNED ABSENCE SURVEY MUST BE COMPLETED FOLLOWING PLANNED
ABSENCE DAY USAGE OR THE DAY(S) WILL NOT BE EXCUSED!**